

FIXED FEES FACTSHEET

Dispute Resolution



Debt recovery – claims under £10,000

If you're thinking about using a solicitor to help recover a debt, it's likely you're wondering how much you'll need to spend on legal fees. To help give you certainty about the cost of legal advice and assistance from our solicitors, we offer an affordable fixed fee package for debt recovery claims under £10,000.

We break the debt claim process down into three parts, so if the debt is repaid at the end of a stage, you won't have to pay for the next step.

Our fees for claims worth less than £10,000 as follows:

Pre-action letter of claim

At this stage we will:

- + Draft the required pre-action letter of claim to each debtor at each UK-based address. The letter will be based on a form completed by you. This will include preparing and sending all the additional necessary documents to ensure that the letter is compliant with the government's pre-action protocol.
- + Send the letter by post the same day (or, if instructions are received at or after 3:30pm, the next day).
- + Provide you a copy of the letter for your own records and information.

During the permitted response period we will:

- + Pass on the debtor's response (if any) and explain consequences of the response.

At the end of the permitted response period we will:

- + Prompt you for instructions as to whether you wish to start court proceedings.

Please note that any advice and guidance sought regarding the debtor's response will be chargeable at our normal hourly rates.

COST £25 +VAT

Issuing court proceedings

If matters cannot be resolved following the initial letter of claim, we can:

- + Draft and issue a money-only claim form, including providing the court with all required details, calculating interest and any other additional compensation and costs.
- + Advise you that the claim has been issued and the sums claimed.
- + Receive and diarise the notice of issue.
- + Advise you if the debtor has failed to file an acknowledgement of service and/or defence within the timescales provided and confirm what action you may wish to take.
- + Communicate to you the debtor's defence.

Please note that any advice and guidance sought regarding the debtor's response will be chargeable at our normal hourly rates.

COST £100 +VAT and the relevant court fee

Applying for judgment

If the debtor has failed to file an acknowledgement of service and/or defence we can:

- + Draft the required court documentation to apply for judgment.
- + Calculate the additional interest and fees that can be recovered from the debtor.
- + Report back to you once judgment is received and advise you on your potential enforcement options.

Please note any additional advice and guidance sought at this stage will be chargeable at our normal hourly rates.

COST £100 +VAT

Further information

To speak to our debt recovery team please call **0117 325 2929** or visit our website.

www.barcankirby.co.uk